



Hub Supervisor Role

Line Manager: Karen Barker (Deputy Head, LEAD Centre)

Hub Manager: Ursula Banks

To maintain the professional working environment of The Learning Hub

To supervise students in their timetabled Independent Study time

Assist students with homework, unfinished classwork or extra set work if they require help

Responsible for adding new students to the Independent Study student list on ISAMS

Coordinate with Subject teachers extra work to set students

Teach students basic study skills through 1:1 or small group sessions

Discuss student Learning Habits on an individual or group basis

Help students produce targets to meet to improve their Learnability

Track Student Learnability in the Hub for data analysis

Manage student numbers from external lessons when staff send students to The Hub

SSS - Student Support Strategies for students who have extensive Hub time.

Update The Study Hub google classroom with learning resources

1:1 homework support in after school Study (once a week)